

Santee School District
Technology Equipment Loan Form

District technology equipment shall be loaned only to district employees.

Equipment (Type): _____ Model: _____

Serial Number: _____ District Asset Tag: _____

Employee Name: _____

Home Address: _____

Phone Number: _____ School/Dept.: _____

Duration of Loan:
Start Date: _____ End Date: _____

I hereby acknowledge that I am accepting responsibility for the district technology equipment in accordance to the District's "Staff Member Consent and Waiver for Internet/District Network Access and Use of District Technology Equipment"

I certify that if my employment relationship with the District ceases to exist, I will return all equipment to Technology immediately.

I hereby acknowledge receipt of the equipment described above and agree to return the equipment at the end of the loan period.

Employee Name: _____

Employee Signature: _____ Date: _____